

Student Briefing

College Of Engineering

February 2009

“Going Home Uninjured”

- Our objective is to ensure that all students and staff go home safely.
- As professionals, you will be involved in workplace safety at some stage.
- You are responsible for your own safety.
- The College of Engineering has 4 simple rules.

Cardinal Rules



Appropriate Personal Protective Equipment must be worn at all times.



Do not override, remove or interfere with any safety equipment, including guards or shields.



All injuries and incidents must be reported.



Everyone working in a laboratory or workshop must have authorisation of the area manager.

Staying Safe

- The following slides have information you need to know in an emergency.
- Key phone numbers
- Fire and earthquake procedures

Telephone Numbers

- Emergency services 111 (from cell phone)
 - Emergency services 1-111 (from campus phone)
 - University security x 6111 (from campus phone)
- 0800 823 637 (from cell phone)

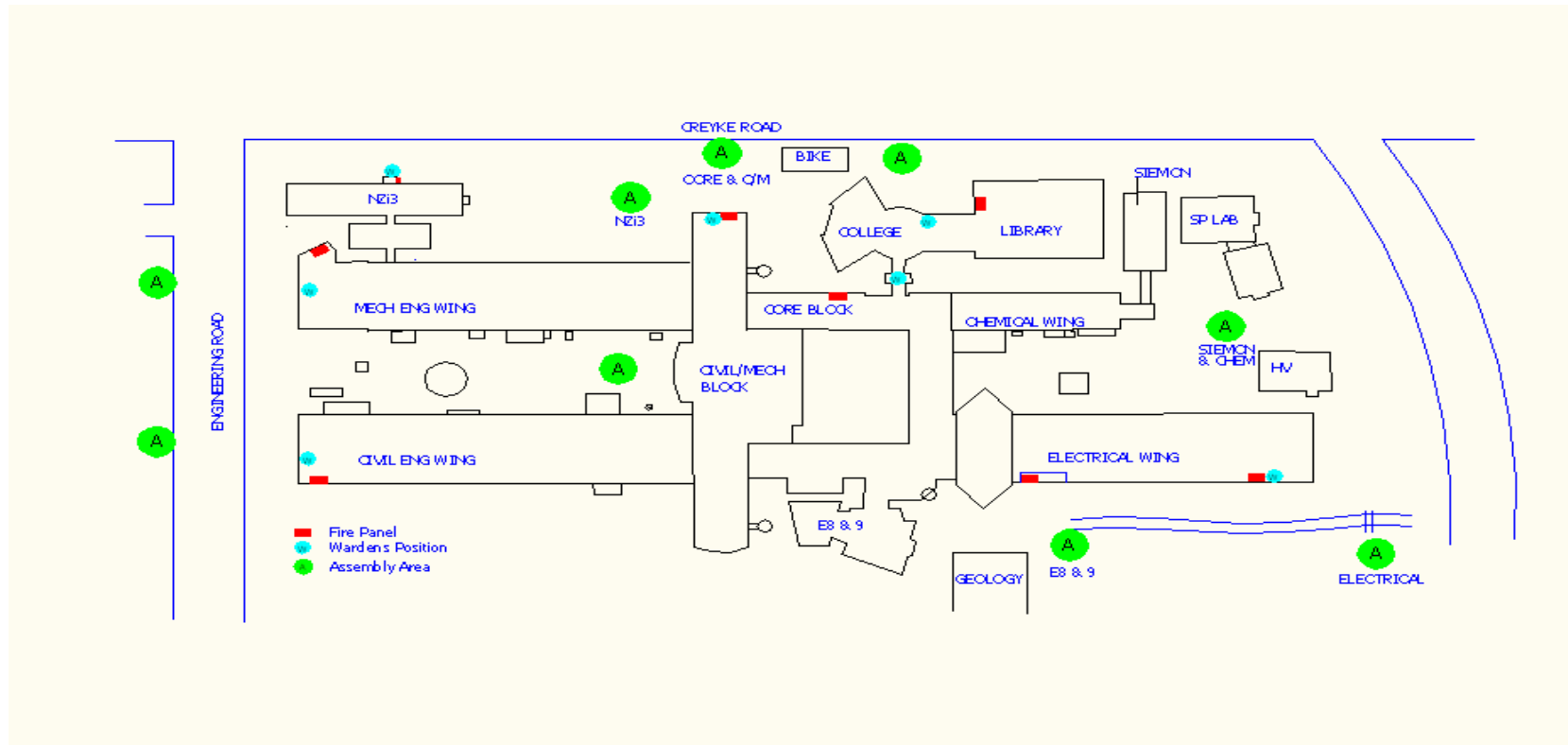
Medical Emergency

1. Render assistance if able
2. Call Security on **6111** or **0800 823 637**
3. Call the Ambulance Service by dialling **1-111**.
4. Give first aid until the arrival of an ambulance or qualified medical expert.

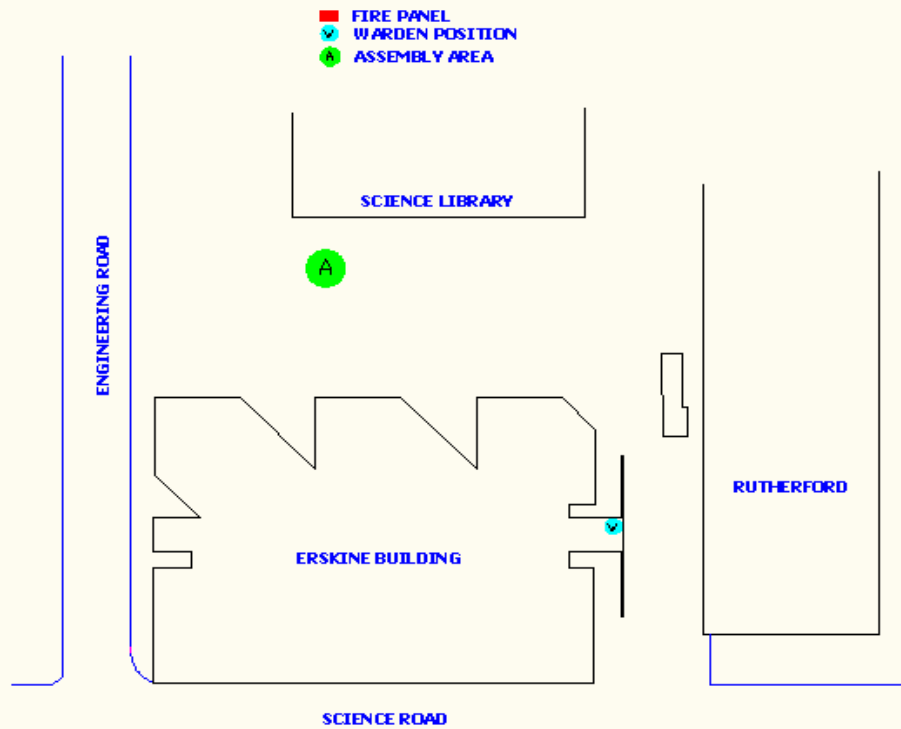
Fire

1. Raise the alarm immediately by operating the nearest fire alarm.
2. Call Security on **6111** or **0800 823 637**.
3. Notify the Fire Service by calling **1-111**.
4. Close down potentially dangerous processes or machinery if possible to do so safely and with no delay. Leave lights on.
5. Leave immediately by the nearest escape route.
6. Report to your designated assembly area.

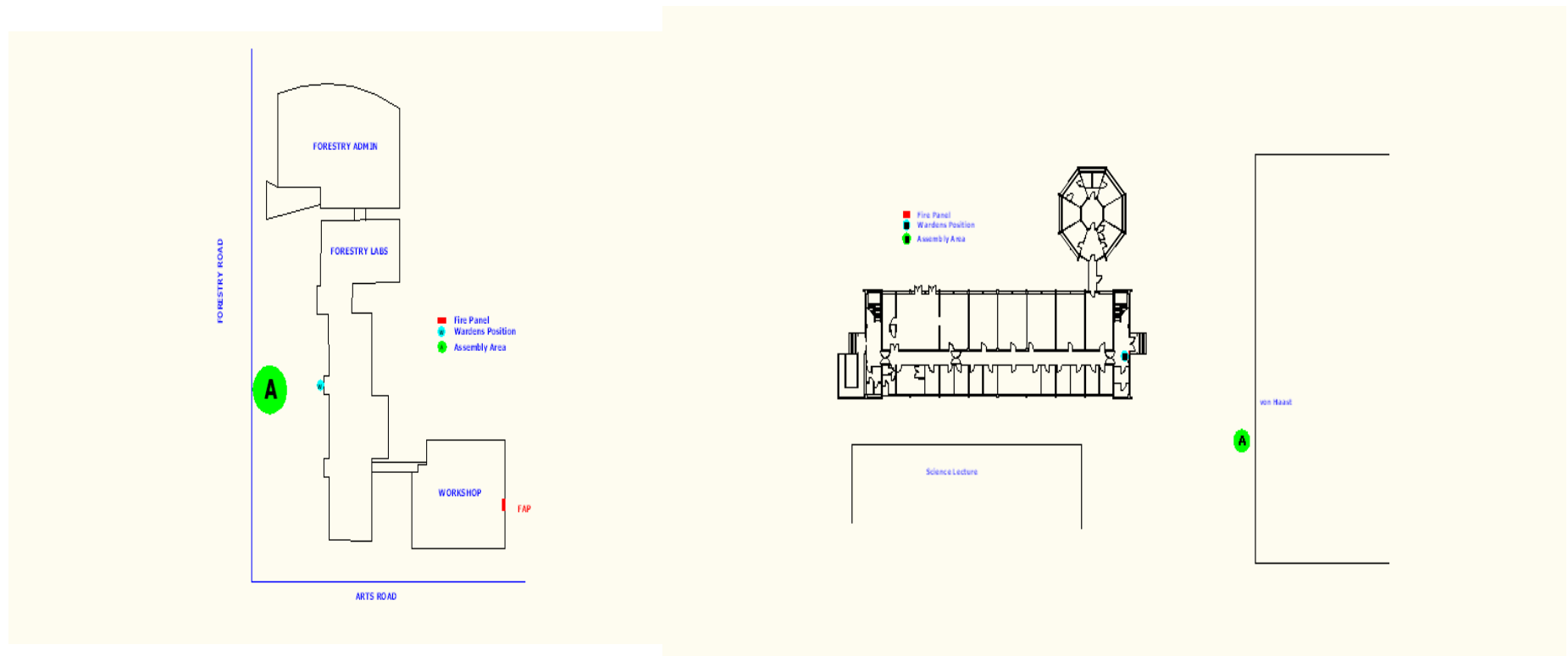
Assembly Points for the Engineering Blocks



Assembly Points for the Erskine Building



Assembly Points for the Forestry and HITLab Buildings



Earthquake

Inside

- Stay inside
- Shelter in doorways, under desks or beside an internal wall.
- Stay away from windows
- Expect after shocks

Outside

- Stay outside
- Avoid buildings, trees and power lines
- Expect after shocks

Have a safe and successful year!

College Health & Safety Committee